

# **IS-16 Appendix: Multicultural Advisory Council**

## **Operational Overview of the Multicultural Advisory Council (MAC)**

### **Mission**

The Multicultural Advisory Council (MAC) shall function in an advisory and programmatic capacity to the Dean of the Joan C. Edwards School of Medicine (JCESOM) and the Dean's appointed officials. The MAC shall research, and advise on action items aimed at improving and maintaining a Diverse and Culturally Competent Medical School community at the Joan C. Edwards Marshall School of Medicine.

### **Composition**

The MAC will be comprised of Faculty, Residents, Staff and Students who will be charged to serve on one of three distinct subcommittees. Because diversity and cultural competency intersect with all activities of the medical school community the subcommittees charged to address this intersection are:

- a. Cultural Awareness
- b. Recruitment and Retention
- c. Curriculum Diversity

Each Subcommittee has the responsibility of providing advice on how to develop measurable programs or organizational processes that will improve diversity and cultural competency in their functional area. If a member of the MAC already serves on the Faculty or Curriculum committee within the medical school they shall serve on the same MAC subcommittee

### **Meetings**

The MAC will meet four (4) times a year on a quarterly schedule:

- a. Sub committees may meet on a more informal time schedule
- b. The MAC will review the LCME standards on an annual basis to ensure that the efforts of the MAC at a minimum will meet the LCME standards.

### **Reports and Documentation**

It will be the responsibility of the Dean's office or designated personnel to tabulate measurable endpoints prepare reports and store documents/ information.